The Issa Foundation in collaboration with Ministry of Education, Youth & Information will award a scholarship to University students who are desirous of pursuing a Bachelor Degree in Management Studies at the University of the West Indies or Business Administration at the University of Technology, Jamaica.

Each candidate must complete 2 copies of this form - either type written or written legibly in ink.

Applicants should make their own application to the U.W.I. /or U-tech for admission.

Incomplete applications will not be processed.

i) Two recent passport size photographs.
ii) Certified copy of your birth certificate or evidence of date of birth.
iii) Certificate of domicile signed by a Justice of the Peace (JP), Minister of Religion or other reputable member of the community.
iv) Certificate of fitness from a Registered Medical Practitioner.
v) Certificate of Character signed by a member of the community e.g. Education Officer, Principal, Minister of Religion or Justice of the Peace.
vi) Certified copies of Educational certificates obtained and a progress report if attending University.
vii) Evidence of acceptance at UWI or UTECH Jamaica.
viii) Copy of statement as outlined in Item 21.
CONDITIONS

1. Candidates should be:-
   a) Jamaican citizens, domiciled in Jamaica during the last five (5) years;
   b) Not older than 25 years old on October 1st in the year of award;
      Pursuing or about to pursue full –time undergraduate study at the University of the
      West Indies or the University of Technology, Jamaica
2. The Scholarship award is valid for the academic year immediately following the offer of
   the award and cannot be deferred for any reason.
3. Candidates will be required to enter into a bond to work in Jamaica and work in a
   Government owned institution for a period not exceeding five (5) years.

Completed forms and scanned copies of supporting documents must be submitted within the stated timeline via email to scholarships@moey.gov.jm. The subject line of the email MUST contain the name of the scholarship for which the application is being made.

N.B. Only shortlisted applicants will be contacted.

---

**Applicant’s Personal Information**

1. Name in full (BLOCK CAPS)______________________________________________________
   Surname FORE NAMES
2. Nationality and Citizenship _______________________ E-mail address __________________
3. 
4. Place and date of birth _________________________________________________________
5. State period of residence in Jamaica______________________________________________
6. Address for correspondence about this application _________________________________
   ___________________________________________ Tel: _________________________________
7. Permanent address (if not the same as above) ______________________________________
   ___________________________________________ Tel. _________________________________

**Parents’ Information**

8. Mother’s Name______________________ Father Name_______________________
9. Address____________________________ Address ________________________________
10. Telephone No._______________________  Telephone No.________________________

11. Occupation ________________________   Occupation __________________________

### Educational Information

   (If currently at U.W.I/UTECH., please indicate).

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>PLACE &amp; COUNTRY</th>
<th>YEARS ATTENDED FROM TO</th>
<th>CERTIFICATE/DIPLOMA GAINED</th>
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13. Academic qualifications - state details clearly, where applicable these should include professional certificates and diplomas obtained.

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<tr>
<th>DATE</th>
<th>EXAMINATION</th>
<th>SUBJECTS</th>
<th>STATE LEVEL (ADVANCE OR GENERAL)</th>
<th>RESULTS (GRADE)</th>
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</table>
14. Academic Distinctions or prizes received ________________________________

________________________________________________________________________

15. Other distinctions gained/offices held during your educational career
________________________________________________________________________

16. Proposed future occupation in Jamaica _________________________________

17. Proposed course ___________________________ Duration _________________

18. Kindly state activities and interest (besides academic) ____________________

________________________________________________________________________

________________________________________________________________________

19. (a) Have you been accepted by U.W.I.? _________________________________

(b) Have you been accepted by U-Tech? ________________________________

20. State period which you expect scholarship to cover _________________________

21. In not more than 200 words, state the reasons for your choice of course, the benefits to be gained and how it relates to your future career.
22. State your present occupation or employment and previous employment.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

23. Name two persons from whom confidential reference about you may be had. They should be persons under whom you have studied.

I. Name __________________________________________________________

Position __________________________ Institution ________________

Address ______________________________________ Tel _________________

II. Name _________________________________________________________

Position __________________________ Institution ________________

Address ________________________________ Tel ____________________

Detach the referee form attached and submit to the persons listed above. (23)

24. Any other information you consider relevant to this application.

________________________________________________________________________

________________________________________________________________________

Signature________________________________ Date ________________________
STATE THE SCHOLARSHIP BEING APPLIED FOR
___________________________________________ Scholarship

LETTER OF REFERENCE: ACADEMIC/PROFESSIONAL

SECTION A

TO APPLICANT: Please print your name in the space below. This form must be completed by your referee and returned to you to be submitted with the application form.

___________________________________________ is applying for scholarship
NAME IN FULL

To study ___________________________ and requests that you complete this evaluation.

SECTION B

TO REFEREE

1. The referee report is confidential; please return the completed report to the applicant in a sealed envelope with your signature across the flap.
2. On this scale, make your ratings on the basis of your academic experience with the Applicant:

<table>
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<tr>
<th>Academic Capability</th>
<th>Average Top 50%</th>
<th>Good Top 25%</th>
<th>Excellent Top 10%</th>
<th>Top 5%</th>
<th>Top 2%</th>
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<th>Intellectual Potential</th>
<th>Average Top 50%</th>
<th>Good Top 25%</th>
<th>Excellent Top 10%</th>
<th>Top 5%</th>
<th>Top 2%</th>
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<th>Creativity &amp; Originality</th>
<th>Average Top 50%</th>
<th>Good Top 25%</th>
<th>Excellent Top 10%</th>
<th>Top 5%</th>
<th>Top 2%</th>
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3. Describe the applicant’s academic strengths, work responsibilities, and outstanding achievements.
4. How long and in what capacity have you known the applicant? 
______________________________

Name _______________________________ Signature ____________________________

Occupation __________________________ Qualification/Position ___________________

Address ______________________________ Date ________________________________

Email______________________________ Telephone __________________________

______________________________

NOTE: Please reply promptly as your failure to submit a report or late submission of your report will prevent a sound assessment of the candidate.